



System safety plan (SSP)

The new process FY18

NCDOT-PUBLIC TRANSPORTATION DIVISION

INTRODUCTION

SSPP TO SSP

60 Day Notification

The Six Plans

25% Vehicle
Inspection

PTD Check Ride

Training Records

Introduction cont.

Camera Systems

Exit Briefing

Annual Board Approval

Request for Closure

Closure Letter

Three Year Schedule

System Safety Plan (SSP)

BEFORE

DURING

AFTER



Before the SSP

- ❖ Step 1-System Safety Program Plan (SSPP) name changes to **System Safety Plan (SSP)**.
- ❖ **Step 2-60-Days** out you will get a Notification letter from NCDOT/PTD.
- ❖ **Step 3-Transit Systems sends their SSP with the six plans to PTD:**
 1. Emergency Action Plan
 2. Fire Prevention Plan
 3. Preventative Maintenance Plan

Before the SSP

4. Drug & Alcohol Policy
5. Security Plan
6. COOP Plan

❖ Plans are sent to PTD Safety for review.

❖ Plans will be reviewed for compliance, and suggested changes.

Can you Identify the Road Sign Below?



Did you know that since 1971
Yield signs have been Red and
white?





During the SSP

- ❖ Step 4-Specialist arrived at your facility and gives opening briefing and starts by inspecting 25% of your total vehicles:
 - ❖ Fire Extinguisher with tags updated annually.
 - ❖ First Aid Kit.
 - ❖ Blood Bourne Pathogen kit.
 - ❖ Seat Belt Cutter/Hammer.
 - ❖ Warning Triangles on the floor.
 - ❖ Test the Braun Lift if equipped.
 - ❖ Pre/Post Vehicle Inspections.
 - ❖ Registration and Vehicle Insurance Card.

During the SSP



- ❖ Step 5-Check Ride by PTD. Review results with the transit director.
- ❖ Run a PM and Wheelchair compliance. When do you put Incidents and Accidents into Trapeze EAM?
- ❖ Training/Driver's records, initial check ride, and annual follow up check rides documentation.

During the SSP



SAFETY COMPLIANCE MATRIX
NC Public Transportation Division

January	February	March	April
Lift Safety Wheelchair Securement	Blood-borne Pathogens Exposure Control Plan	First Aid & CPR	GREAT Customer Service Techniques
May	June	July	August
Passenger Assistance Sensitivity Techniques	Evacuation of passengers Elderly & Disabled	Accident/Incident reporting procedures	Defensive Driving Training Reflective Vest Wear
September	October	November	December
Communication equipment use and Cell Phone Use	Railroad Crossings Stop or Yield	Personal Protective Equipment Gloves, Mask, Aprons	Lock Out-Tag Out Procedures Lock & Key



Public Transportation Training Toolkit

This website will provide you information about training programs locally and Nationally that meet NCDOT standards. If you are looking for an extensive core training or a simple refresher training course you will find it on this site.

Connect NCDOT > Doing Business > Public Transportation > Public Transportation Training Toolkit

Training Courses

	Category	Training Course	Training Company/Agency	Cost	Format	Level	Link(!)	Edit
Category	1-FTA (3)							
Category	ADA (15)							
Category	Bloodborne Pathogens (9)							
Category	Customer Service (7)							
Category	Defensive Driving (11)							
Category	Drug and Alcohol (9)							
Category	Emergency Procedures (12)							
Category	Other (11)							



During The SSP

❖ Step 7-Review of Camera Systems

DVR Lights

❖ Red

❖ Yellow

❖ No Water in

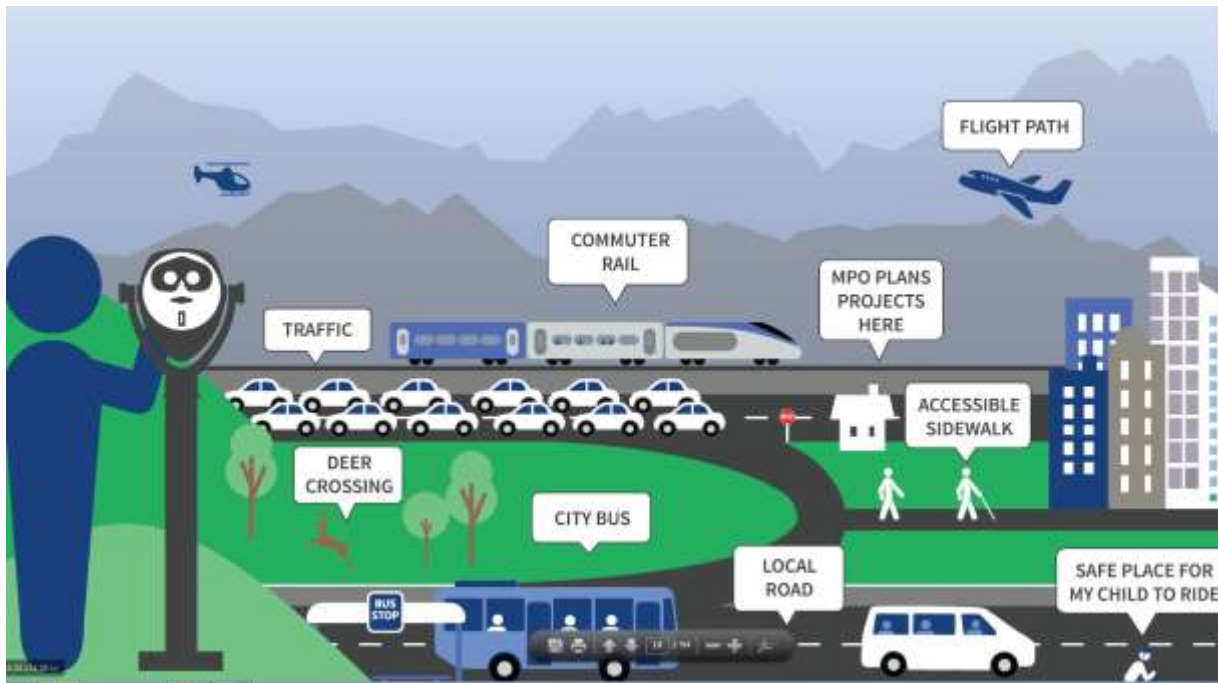
Vehicle Cameras.



During the SSP

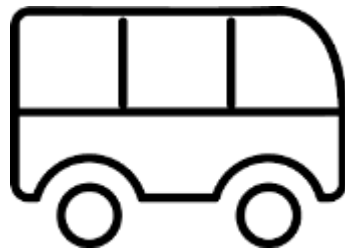


- ❖ Step 8-Exit Briefing with Transit Director



After the SSP

- ❖ Step 9-The governing Board or equivalent must approve the SSP annually.
- ❖ Step 10-Request closure letter on the transit systems stationary.



- ❖ Step 11-PTD Closure letter sent to transit system



After the SSP

❖ Step 12-Transit system scheduled for three year review.

Some transit systems will be scheduled sooner if considered high risk.

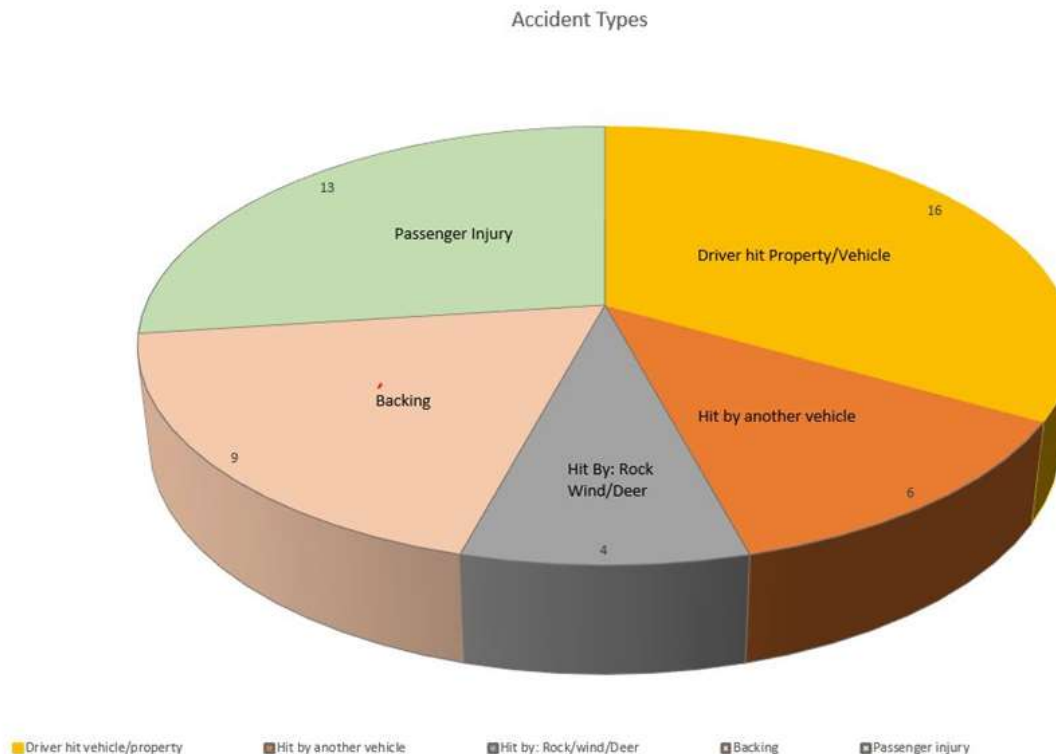
SSP

How do you maintain your plan on a day-to-day basis?

- ❖ Make changes as you go (Daily, weekly, monthly). The governing Board or equivalent must approve the SSP annually.
- ❖ Example: New Bus Schedule, Changes to your policies, Use of Rollators, Booster seat policy.
- ❖ 2. Do you have the right plans to fit your transit system?
- ❖ Example: I have seven vehicles. I have 112 vehicles. I operate in four counties... I drive to South Carolina daily.

Our Commitment to you

- ❖ We Provide suggestions for drafting your SSP.
- ❖ We provide accident Investigation and follow up on potential driver training.



Our commitment to you

- ❖ We provide training and assistance in developing training.
- ❖ We provide assistance in completing safety related reports.



Questions ?

